

Instructions
MVDC Annual Audit Report Form
Dance Clubs at the Michael Solomon Pavilion

To Club Treasurers and Presidents during 1981:

Please complete the MVDC Audit Report Form, in triplicate, as follows:

The club name and dance schedule are self-explanatory.

- A. Average Attendance per Scheduled Dance. Based on club dance attendance records, compiled throughout the year, determine average attendance by the breakdown indicated.
- B. Financial Status:
1. Balance forwarded January 1, 1981. Reference balance from 1980 report.
 2. Receipts:
 - a. Annual Membership Dues. The sum of annual dues collected from Club membership throughout year; does not include dance admission fees.
 - b. Dance Admission Fees.
 1. Members Dance admission fees paid by members only.
 2. Guest Dance admission fees paid by guests only.
 3. Total Admission Fees Sum of member and guest admission fees.
 - c. Other Receipts Any receipts not specified above.
 - d. Total 1981 Receipts Self-explanatory
 3. Total Funds Available During 1981. The sum of all Club funds during year, including bank deposits, cash on hand, balances forwarded, etc. or the sum items 1 and 2d.
 4. Expenses:
 - a. Through d. expenses are self-explanatory.
 - e. Other Expenses. Any expenses not specified above.
 - f. Total 1981 Expenses Self-explanatory
 5. Balance as of January 1, 1981. The result after subtracting item 4f from item 3.
 6. Signatures of Club Officers. The signatures of club officers as indicated, on each copy of report, are essential to validate the report.

Submit the original and first copy to my address, listed below, prior to the Miami Valley Dance Council (MVDC) meeting scheduled for January 12, 1981. Make inquiries about report by telephone prior to December 15, 1981. The original copy of your report will be submitted to Irene Romero, City of Dayton, Division of Recreation and Parks, the first copy will be retained in the MVDC Auditor's records, the second copy should be retained by the Club for the Club Treasurer's records.

Kenneth E. Graham, MVDC Auditor
1026 Yorkshire Place (299-2648)
Dayton, Ohio 45419

1981 Annual Audit Report
Miami Valley Dance Council (MVDC)
of
Dance Clubs at Michael Solomon Pavilion

Club Name: MIAMI VALLEY FOLK DANCERS

Dance Schedule: Every Thursday Night

A. Average Attendance per Scheduled Dance:

1. Members:	a. Couples <u>14</u>	2. Guests:	a. Couples <u>2</u>
	b. Singles <u>21</u>		b. Singles <u>2</u>

B. Financial Status:

1. Balance forwarded, January 1, 1981 \$ 1,320.78

2. Receipts:
a. Annual Membership Dues 12.00 per Member

b. Dance Admission Fees:
1. Members 840.00
2. Guests 347.00
3. Total Admission Fees 1,187.00

c. Other Receipts 1,641.78

d. Total 1981 Receipts 2,828.78

3. Total Funds Available During 1981 4,148.78

4. Expenses:

a. Caller/Cuer/Prompter Fees 1,249.00
b. Publicity/News letter 95.00
c. Pavilion Support Fund 143.95
d. Refreshments/Dinners, etc. 497.59
e. Other Expenses 2,003.38

f. Total 1981 Expenses 3,988.92

5. Balance as of January 1, 1982 1,480.64

6. Signatures: 1981 Club Treasurer A. J. [Signature]

1981 Club President Margaret R. [Signature]