

MIAMI VALLEY FOLK DANCERS

Rules and Regulations

9 January 1977

PURPOSE: The purpose of this organization is to develop and promote international folk dancing under the sponsorship of the City of Dayton Bureau of Recreation.

MEMBERSHIP: Anyone interested in folk dancing is eligible for associate membership in the Miami Valley Folk Dancers. After twenty (20) sessions of associate membership and participation concurrent in club-sponsored instructions, they will be accorded full membership. Associate members are entitled to all the rights, privileges and responsibilities, of membership, except voting, serving on council, membership dues, and weekend rates.

DUES: Dues, as determined by the membership, shall be payable monthly. Members in arrears three (3) months shall be automatically dropped. Such members may be reinstated by paying all back dues, or they may rejoin as associate members.

FEES PER PERSON: Associate members, 50¢; guests, 50¢; spectators, no charge.

THE COUNCIL: The Council shall consist of five members, elected by the membership for two-year terms. Election shall be held annually for either two or three new members to the Council. At the first meeting of the Council after election of new Council members, they shall choose from among their number a Council chairman, vice-chairman, a secretary, and a treasurer, to serve for a term of one year. The Council will also appoint a Program Committee.

The Council shall determine such matters as general program policies and anything pertaining to the welfare of the organization, provided such action shall not be in conflict with the policies of the Bureau of Recreation. A Representative of the Bureau of Recreation shall be, ex-officio, an advisory member of the Council. The Council shall be responsible for other major decisions, with the approval of the membership.

COMPENSATION: No club member shall receive any compensation from the club, except reimbursement for authorized expenses incurred on behalf of the organization.

DISSOLUTION OF ORGANIZATION: Upon decision of two-thirds (2/3) of the members present and voting, following due notification of the membership, the organization may be disbanded. All funds held at the time of such disbandment shall be transferred to the Bureau of Recreation.

CHANGES IN RULES AND REGULATIONS: Changes in these rules and regulations may be made at any called membership meeting, provided that a written notice containing time and place of meeting, as well as the proposed changes, be delivered to the membership at least two weeks prior to the time of such meeting.

MIAMI VALLEY FOLK DANCERS

Method of Operations

1977

ARTICLE I: PURPOSE

The Miami Valley Folk Dancers (MVFD) will develop and promote international folk dancing as follows:

- A. Weekly Sessions. On Thursday evenings of each week, members, associate members, and guests meet in the Michael Solomon Pavilion to help one another and to enjoy international dancing. The earlier portion of these sessions will be club-sponsored instructions devoted to teaching.
- B. Monthly Program. On the second Sunday of each month, members, associate members, and guests meet in the Michael Solomon Pavilion to review and/or learn dances with an ethnic or special theme, and enjoy a covered dish meal together. Admission to this monthly program is a covered dish, preferably related to the theme.
- C. Special Workshops. Weekend workshops are sponsored to bring in authoritative instructors to review old dances and teach new dances. Wide publicity is given to these workshops to encourage other groups and guests to participate.
- D. Community Service. Members are encouraged to introduce international dancing through demonstrations and instruction.

ARTICLE II: MEMBERSHIP

Those persons interested in developing, dancing and promoting international folk dancing, and who have met the requirements for membership, may enjoy the following rights, privileges and responsibilities:

- A. Voting.
- B. Participating in all group activities.
- C. Sharing their knowledge of the dances not only within the organization but with other groups as well.
- D. Serving on the Council and Committees.
- E. Receiving special rates for MVFD weekend activities, provided member serves on a committee for that weekend.
- F. Being responsible for a weekly session when assigned by the Program Committee.
- G. Serving monthly refreshments when assigned.
- H. Bringing requests for demonstrations to the attention of the Council Chairman.

ARTICLE III: DUES

The dues for members are One Dollar (\$1.00) per month per person.

ARTICLE IV: THE COUNCIL

The primary operations of the organization will be conducted by the Council. Vacancies on the Council occurring before November 15, shall be filled by special election. Vacancies occurring after November 15 shall be filled by election at the annual meeting in January. The Council will appoint standing and temporary committees as required. The officers and standing committees, with their responsibilities are as follows:

A. Council Chairman:

1. Calls and presides at all meetings of the Council and of the membership.
2. Notifies the ex-officio member of the Council and the Program Chairman of the time and place of Council meetings.
3. Monitors activities of appointed committees to assure close liaison with the council.
4. Authorizes all disbursements made by the treasurer.
5. Orients new members.
6. Brings all requests for MVFD demonstrations to the attention of the Council.
7. Shall attend each Dance Council meeting, or appoint a member to attend.

B. Vice-Chairman:

Assists chairman and assumes responsibility in the absence of the chairman.

C. Secretary:

1. Keeps the minutes of meetings of all Council and membership meetings.
2. Sends a copy of all minutes to the City of Dayton, Bureau of Recreation.
3. Sends a list of the names and addresses of the Council members to the City of Dayton, Bureau of Recreation, as soon as possible following the annual meeting.
4. Maintains the mailing list used for workshop invitations.
5. Performs any other secretarial chores at the direction of the Council chairman.

D. Treasurer:

1. Collects dues and fees and keeps accurate records of payments made by members, associate members and guests.
2. Notifies any member who owes more than three months' dues.
3. Makes authorized disbursements and keeps accurate records of all financial transactions made in the name of the group. The Finances of weekend institutes and Tri-City workshops shall be accounted separately from the regular receipts and expenditures. Advance payments may be made to those authorized by the Council to make purchases for these institutes and workshops.
4. Balances the accounts after each quarter.
5. Presents a complete financial report at the annual meeting and sends a copy of the report to the City of Dayton, Bureau of Recreation for audit.
6. Deposits all monies in a bank account, except for a petty cash fund. All accounts shall be in the name of the Miami Valley Folk Dancers. New resolutions shall be executed and co-signed by the Council chairman.
7. Obtains the names and addresses of guests and new members, as well as recording changes of addresses for members.

E. Program Committee:

The Council shall appoint Program Committee members in such a manner as to have experienced members serving with those who are new. Part of the Committee will be appointed in January and part in July, each member to serve one year. Functions of the Program Committee are as follows:

1. Plans the teaching of old and new folk dance material as required to maintain a well-rounded repertoire for the membership by using part of each weekly dance session as follows:
 - a. One hour of instruction for new dancers;
 - b. One-half hour of instruction for the membership to review dances taught during ethnic Sundays and weekend workshops.
2. Assumes responsibility for ethnic Sunday programs.
3. Assigns members, on rotating basis, to plan and conduct the weekly sessions. When a member is assigned for the first time, he is to be assisted in both the planning and conducting of the program by a member of the Program Committee or another qualified Miami Valley Folk Dancer.

- 4. Develops programming guidelines, repertoire lists and otherwise offers assistance to the members who are conducting the weekly sessions.
- 5. Procures records needed by the group as determined by a majority of the Committee. Maintains record indexing and instruction books.
- 6. Plans and conducts the New Year's dance program.

F. Publicity Committee:

- 1. Submits news and schedules to Miami Valley Dance News or other similar news documents.
- 2. Provides information to other organizations about activities.

G. Refreshment Committee:

- 1. Makes arrangements for refreshments at the designated weekly sessions.
- 2. Maintains necessary kitchen supplies for refreshments and meals.

ARTICLE V: ANNUAL MEETING

- A. The Annual meeting of the members is held as soon as conveniently possible after January 1.
- B. The annual meeting is held for the purpose of electing new Council members and persons to fill unexpired vacancies, if necessary. It is also a time to review the progress and activities of the group during the past year and to dispose of other business and suggestions are brought forth by the membership.
- C. The membership is notified in writing of the date, time and place of the meeting at least two weeks prior to the meeting date.

ARTICLE VI: ELECTION

- A. Election for members to serve on the Council is by secret ballot.
- B. A nominating ballot is cast for as many names as there are vacancies to be filled. Nominees not present must have given their consent for nomination prior to the balloting. Nominees receiving the highest number of votes are posted alphabetically for the electing balloting. Numbers of votes received are not posted. There should be twice as many nominees posted as there are vacancies. More will be posted in the event of tie vote.

- C. An electing ballot is then taken after the posting of nominees. Each vote may contain as many names as there are vacancies. The winners are announced, but not the number of votes received. A run-off ballot may be taken between tied nominees if necessary.

ARTICLE VII: SYMPATHY REMEMBRANCES

- A. Flowers or other remembrances will be sent only on those occasions when a member, a member's spouse, or a member's child has died.
- B. The Council will be sensitive to the welfare of members and send cards when serious or prolonged illness is involved.

ARTICLE VIII: CHANGES IN METHOD OF OPERATIONS

The Method of Operations supplements the Rules and Regulations and is primarily to guide the Council and Committees. Changes to this methods of operations will be accomplished as specified for changes in the Rules and Regulations; however, a Majority of the Council may waive or add to a specific method if this does not conflict with the Rules and Regulations.